

Instruction for preparing EASTS Library

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1. Prepare the cover pages.

- The format (easts_library_covers00.docx) is available from the web page.
- The contents should be as follows;
 - Cover pages (five pages) including “**Research Report Documentation Page**” and “**Executive Summery**”,
 - Table of contents,
 - Main pages of your report.

2. Be careful about copyrights.

- **Do not include your research works which had already published** from the other journal or publishers. It will violate the copyright rule.
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3. Convert to PDF format and send to the EASTS.

- Questions and comments: irg@easts.info