

AMENDED CONSTITUTION OF EASTERN ASIA SOCIETY FOR TRANSPORTATION STUDIES (EASTS) ¹⁾

¹⁾: The constitution was amended by the board of directors at its meeting on 16 September 1999 in Taipei

ARTICLE I

General Provisions

- Section 1.1** **Name of The Organization** - The name of the organization shall be Eastern Asia Society for Transportation Studies, acronymed EASTS, and hereinafter referred to as the Society.
- Section 1.2** **Geographical Scope of the Society** - Its scope covers Eastern Asia countries and appropriate areas (hereinafter called simply countries/areas), including Oceanic regions
- Section 1.3** **Headquarters** - The Society shall maintain a headquarter office in Tokyo, Japan.
- Section 1.4** **Objectives** - The objectives of the Society are to foster and support excellence in transportation research and practice and to stimulate professional exchange in all aspects and modes of transportation.
- Section 1.5** **Activities** - The primary activity of the Society is to organize, generally once every two years, a Conference on Transportation Studies, gathering researchers and practitioners from member countries/areas. Aside from the Conference, in order to achieve the objectives mentioned in Section 1.4, the following activities shall be undertaken:
- (a) Conduct of symposia, seminars and workshops.
 - (b) Publication of newsletters and technical materials.
 - (c) Establishment of a Transportation Database easily accessible by all members of the Society.
 - (d) Pursuit of other activities to attain the objectives of the society.

ARTICLE II

Membership

- Section 2.1** **Classification of Membership** - The members of the Society shall consist of Country Members who shall represent member of domestic societies and Regular Members.
- Section 2.2** **Member Domestic Society Countries** - Membership of the Society is open to all

domestic Societies operating within the areas in Section 1.2, and to those domestic societies with special interests in the area, that wish to become members, and that are prepared to pay appropriate annual dues. Application for membership shall be submitted by the interested domestic society to the EASTS Board of Directors for approval.

Section 2.3 **Representative Members** – Representative Members shall be the president and/or the duly authorized representative of the member domestic societies. The number of Representative Members for a domestic society shall be based upon its category as defined in Section 8.2. Category 1 shall have one Representative Member; Category 2, two Representative Members; Category 3, three Representative Members; and Category 4, six Representative Members. The Representative Members shall have the same rights and duties of Regular Members as enumerated in Section 2.5 plus the following:

- (a) To elect the Directors-at-large;
- (b) To ratify proposed amendments to the Constitution; and
- (c) To vote on all matters normally reserved for the general membership to decide on.

Section 2.4 **Regular members** - Each domestic society shall select Regular Members who are recognized experts in transportation with sufficient experience in the profession. In the event that there is no existing domestic society, admission as a regular member is through the recommendation of at least two regular members of the Society and approval of the Board of Directors.

Section 2.5 **Rights of Regular Members** - All Regular Members shall have the following rights and privileges:

- (a) To participate in all deliberations/meetings of the Society;
- (b) To have access to all of the facilities of the association; and
- (c) To examine all the records or books of the Society during business hours.

ARTICLE III

Organization

Section 3.1 **The Organs of the Society** - The organs shall include the Board of Directors, a Scientific Committee, a Conference Committee and a Secretariat. The highest level of decision-making organization of the Society shall be the Board of Directors (hereafter referred to as the Board), under which the Scientific and the Conference Committee shall be formed for the purpose of organizing conferences.

Section 3.2 **Officers of the Society** - The Society shall be headed by a President and two Vice-Presidents, a Secretary-General and a Treasurer who shall be members of the Board.

Section 3.3 **Election of Officers and Term of Office** - A President is elected from among Board

Members at a meeting of the Board. The elected President shall recommend two Vice-Presidents from the Board Members, and a Secretary-General and a Treasurer among Representative Members or Regular Members for approval by the Board. The elected officers shall hold office for a period of four (4) years, or until such time as their duly elected successors have qualified.

Section 3.4 Other Officers and Agents - The Board may appoint such other officers and agents as it shall deem necessary, and who shall hold office for such terms and shall exercise such powers and perform such duties as shall be determined by the Board.

ARTICLE IV

Duties of the Officers

Section 4.1 Duties of the President - The President shall preside at all meetings of the members and of the Board. The President shall exercise such powers and performs such duties incident to his/her office and such other duties as may from time to time delegated to him/her by the Board. Among other, the President shall:

- (a) Preside at all meetings of the members and of the Board;
- (b) Represent the society in all activities to which it is a party or participant;
and
- (c) Organize and supervise work groups among the members of the society.

Section 4.2 Duties of the Vice-Presidents - The First Vice-President shall, in the absence or disability of the President, perform the duties of the President and such other duties as the Board may from time to time prescribe. The Second Vice-President shall perform the duties of a Conference Director, and shall chair the Conference Committee.

Section 4.3 Duties of the Secretary-General - The Secretary-General shall:

- (a) Keep the minutes of the meeting of the members of the Board;
- (b) Deliver all notices in accordance with the resolutions of the meetings of the Board;
- (c) Keep all corporate records and the seal of the Society which shall be affixed to such instruments as may be required and thereupon be attested by his/her signature or that of the Treasurer;
- (d) Keep register of the names and past officers of all members; and
- (e) In general, perform all duties incident to the office of the Secretary-General and such other duties as may from time to time be assigned by the Board.

Section 4.4 Duties of the Treasurer - The Treasurer shall:

- (a) Have charge and custody of and be responsible for the funds of the Society;
- (b) Disburse the funds of the Society for specific purpose authorized by a resolution of the Board;
- (c) Take charge and have custody of petty cash funds as may be fixed by the

- Board;
- (d) Be responsible for keeping the financial records of the Society and the liquidation of any and all accounts, liabilities and obligations owing on dues from the Society;
 - (e) Monitor all delinquencies and send notices on overdue Society's dues and/or demand letters; and
 - (f) In general, perform all the duties incident to the office of the Treasurer and such other duties as may from time to time be assigned by the Board.

ARTICLE V

Board of Directors

- Section 5.1** **General Powers** - The Board of Directors shall have general supervision and control of the business and affairs of the society.
- Section 5.2** **Board Member** - The Board shall be composed of one representative from each country/area as the society(ies) in that country/area; three Directors-at-large elected by Representative and/or Regular Members (officers). The Directors-at-large shall hold office for a period of four (4) years, coinciding with the term of office of the officers of the Society, or until such time as their duly elected successors have qualified. Should any Director-at-large fail to complete his/her term by at least one year due to resignation or any unavoidable circumstances, the Board shall elect from among the Representative Members his/her replacement to serve the unexpired portion of his/her term. Former presidents of the Society shall sit in the Board as Advisers and ex-officio members without the right of vote.
- Section 5.3** **Vacancies** - Any vacancy of officer(s) occurring in the Board by resignation, removal, death or incapacity, shall be filled in the same way described in Section 3.3, at any regular meeting of the Board, as long as a quorum exists at that meeting. The officer(s) so elected shall serve the unexpired terms of the director(s) replaced.
- Section 5.4** **Regular Board Meeting** - The regular meeting of the Board shall be held every year. One will be held during the regular biannual Conference, and the other will be held in Tokyo during the year when there is no regular Conference, or at such other times and places as the Board may determine.
- Section 5.5** **Special Board Meeting** - A special meeting of the Board shall be held whenever called by the President or on written call of a majority of the Directors.
- Section 5.6** **Quorum** - A majority of all the Directors shall constitute a quorum at any meeting of the Board..

ARTICLE VI

Scientific Committee

- Section 6.1** **Role** - The Scientific Committee is authorized by the Board of Directors for the purpose of assisting the Directorate of the Conference, and ensuring a high level of scientific quality of the Conference, among others, with the call for papers, invited papers, the selection of contributions to be presented and contributions to be published, and the recommendation of the candidates for awards and recognition.
- Section 6.2** **Members** - The Scientific Committee consists of a chair, an appropriate number of session organizers who shall be appointed by the Board, and the Conference Director (the Chair of the Conference Committee). The Chair of the Scientific Committee, who shall be recommended by the President for approval by the Board, may attend meetings of the Board.
- Section 6.3** **Duties of the Chair** - The Chair of the Scientific Committee shall manage the whole organization of the Conference in terms of its scientific aspects such as :
- (a) Coordinating session organizers of the Conference;
 - (b) Reporting to the Board the program of its activities.
- Section 6.4** **Session Organizer** - Each member of the Scientific Committee must organize a Session of the Conference for the purpose of encouraging the development of transportation research and excellence in professional practice, seeking solutions to important problems of Eastern Asia interest, and aiding in the dissemination of scientific information.
- Section 6.5** **Regular Committee Meetings** - The Scientific Committee shall meet once every two years during the regular Conference or at such other times and places as the Chair may determine.
- Section 6.6** **Special Committee Meetings** - A special meeting of the Scientific Committee shall be held whenever called by the Chair or on written call of a majority of the members of Scientific Committee.

ARTICLE VII

Conference Committee

- Section 7.1** **Role of the Conference Committee** - The Conference Committee is constituted by the Board for the purpose of providing overall directions and guidance, and deciding on the general program structure of the regular Conference in cooperation with the Scientific Committee.
- Section 7.2** **Organization** - The host domestic society of the Conference shall organize the

Conference Committee headed by the Conference Director who is appointed as the Second Vice-President at the same time.

Section 7.3 **Duties of the Conference Director** - The Conference Director shall chair the Conference Committee, and take all the responsibilities related to the Conference.

ARTICLE VIII

Funds of the Society

Section 8.1 **Funds** - The funds of the Society shall be derived from the annual dues collected from the domestic societies, gifts, donations or endowments from public or private institutions.

Section 8.2 **Category of Member Domestic Society** - The contribution to the Society is generally related to the number of Regular Members of each domestic society. The table below gives useful information of the category to which a Member Domestic Society belongs:

No. of Regular Members	Category
less than 25	1
25 to 74	2
75 to 149	3
more than 149	4

Section 8.3 **Dues** - Domestic Societies shall pay the following annual dues immediately upon notification of their acceptance:

Category	Annual Dues	No. of Representative Members
1	US\$ 50	1
2	US\$ 300	2
3	US\$ 2,000	3
4	US\$ 5,000	6

Section 8.4 **Increases in the Annual Dues** – The annual dues provided in this Constitution may be increased by the Board. In no case shall any such increases be made more often than once every two years.

Section 8.5 **Disbursements** - Withdrawal from the funds of the Society, whether by check or any other instrument, shall be signed by the Treasurer and countersigned by the

President. If necessary, the Board may designate other signatories.

Section 8.6 **Fiscal Year** - The fiscal year of the Society shall be from 1st of January to 31st of December of each year.

ARTICLE IX

Meetings of Representative Members

Section 9.1 **Regular and Special Meetings** - The Representative Members shall meet regularly once every four years for the main purpose of electing the new Directors-at-large. Regular meetings shall preferably be held to coincide with an EASTS Conference. A special meeting may be held whenever call by the President or on written call of a majority of the Directors.

Section 9.2 **Quorum and Proxies** - A majority of all Representative Members shall constitute a quorum at any meeting of the Representative Members. Any Representative Member may be designated as a proxy of absent Representative Members. Such designation must be made in writing by the Representative Members concerned or by the President of the Domestic Society to which the absent Representative Members belong. Proxies shall be counted for purposes of determining quorum.

ARTICLE X

Official Language

The official language of the Society shall be English. Other languages may be used provided that the Regular Member brings his/her translator at his/her own expense.

ARTICLE XI

Amendments

This constitution, or any provision thereof, may be amended or repealed by a majority vote of the Directors at any regular or special meeting of the Board of Directors duly held for the purpose, subject to ratification by a majority vote of all Representative Members at a regular or special meeting held for the purpose.

ARTICLE XII

Transitory Provision

- Section 12.1 Individual Members** - The Society shall initially be composed of Individual Members from various countries/areas who attend the organizational meeting held in Ito City, Japan from 26 to 27 November 1994. Each Individual Member shall remain as such until a domestic society in the country/area where he comes from has been admitted as a Country Member of the Society and named as its representative.
- Section 12.2 Voting Rights of Individual Members** - The vote of each Individual Member shall have a weight of one (1). Each Individual Member shall exercise the right to vote during his/her tenure but not later than eighteen (18) months after passage of this constitution.
- Section 12.3 Term of Office of First Set of Officers** - The first set of officers shall hold office until the election of new set of officers in the year 2000 except the Second Vice-President whose term of office is two years.